



The Washington State Arts Commission cultivates a thriving environment for creative expression and the appreciation of the arts for the benefit of all.

Appointment Type: Permanent

Working Time: Half-Time

Opening Date: June 15, 2007

Closing Date: July 6, 2007

Conservation Technician (State Classification: Preservation and Museum Specialist 4)
\$1,575 - \$2,065 per month (Range 48, Half-Time)

This is a half-time position with the Washington State Arts Commission in Olympia, Washington.

Agency Information

The arts are essential to the quality of life for all of Washington's citizens. The Washington State Arts Commission, a small state agency, is dedicated to the support, promotion, growth, development, and preservation of the arts within the state. The Commission strives to foster artistic merit and ensure accessibility to the arts for all citizens of the state.

Duties and Responsibilities

Under the general supervision of the Collections Manager, this half-time position is responsible for maintenance and specialized conservation on artwork in the State Art Collection, including more than 4,600 architecturally integrated, free-standing and portable works of art sited statewide at colleges, universities, public schools, and state agencies. This position:

- Performs maintenance and specialized conservation on artwork.
- Trains staff from partner agencies on routine artwork maintenance procedures relevant for the care of artworks at the agency's facility.
- Evaluates the general condition of artwork in the State Art Collection and recommends conservation when necessary.
- Creates written reports and digital photographic documentation detailing artwork condition before and after treatment.
- Installs, de-installs, and transports artwork using art handling best practices.
- AAAAAssists in providing input to project managers and artists during the artwork proposal phase, offering recommendations regarding anticipated future maintenance and material needs.

Special Requirements/Conditions of Employment

This position is represented by a labor union contract. The employee must pay union dues equivalent to 1.37% of salary to the collective bargaining unit (Washington Federation of State Employees).

This position requires regular statewide travel for artwork maintenance, partner agency training, and artwork evaluations. Travel may account for significant variation in working hours and require early morning, evening and occasional weekend/holiday work. Site work can be either indoors or outdoors at state facilities, public schools, community colleges and universities statewide. Indoor office work is in an open cubicle environment in Olympia.

This half-time position will average 20 hours per week. Flexibility in setting weekly schedules is necessary, as actual hours per week will vary and may exceed or fall below this average based on workload.

Qualifications

We are most interested in applicants who meet or exceed the following criteria:

- A Bachelor's degree in fine arts, art history, museum studies, or a closely allied field, and two years of relevant professional experience.
- Experience in sculpture fabrication, outdoor sculpture care and installation, new media, and standard art handling procedures.
- Experience with art/sculpture materials, including assessing durability and compatibility issues, construction, and an ability to troubleshoot problems with mechanical and electrical equipment.
- A valid Washington driver's license is required.

Physical Demands of this position include:

- Ability to lift and move objects weighing 50 pounds.
- Ability to work at heights over eight feet.
- Ability to stoop, bend and kneel.
- Ability to operate boom and scissors lifts, power tools and other equipment and machinery requiring constant attention.
- Work around paints, solvents and similar products, and around artworks that may give off dust or off-gas (taking all due precautions prescribed by OSHA regulations).

Knowledge, Skills and Abilities:

- Ability to work both independently and as a member of a team.
- Ability to take direction and follow detailed instructions thoroughly.
- Ability to maintain effective working relationships with representatives of partner agencies.
- Good problem solving, communication, and writing skills.
- Knowledge of computers; experience with database software and digital cameras is desirable.
- Skilled in the safe use of tools.

Application Process

To apply, submit a letter of interest, current resume and three professional references with current phone numbers. Please provide specific details about your training, experience and your knowledge and abilities related to the position and desirable qualifications. Application packets must be received no later than 5 PM, July 6, 2007. This is a receipt deadline, not a postmark deadline. Send application packets to:

Lou MacMillan, Deputy Director
Washington State Arts Commission
711 Capitol Way South, Suite 600
PO Box 42675
Olympia WA 98504-2675

You may send your application packet by fax (360-586-5351) or e-mail (LouM@arts.wa.gov). For specific information regarding this position, please contact Janae Huber at 360-586-2420 or JanaeH@arts.wa.gov.

Letters and resumes will be screened and only those candidates with the most relevant work experience and training will be interviewed.

The Washington State Arts Commission is an equal opportunity employer. We strive to create a working environment that includes and respects cultural, racial, ethnic, sexual orientation and gender identity diversity. Women, ethnic and racial minorities, persons with disabilities, persons over 40 years of age, disabled and Vietnam era veterans, and people of all sexual orientations and gender identities are encouraged to apply. Persons needing accommodation in the application process, or those needing this announcement in an alternative format, may contact the Washington State Arts Commission at 360-753-3860.